
ARAPAHOE LIBRARY DISTRICT

MEETING OF THE BOARD OF TRUSTEES

April 17, 2018

Sheridan Library
3425 W Oxford Avenue
Denver, CO

MEMBERS PRESENT: Isabel McKenzie, Dorothy Pisel, Jim Morrato, Steve Oliver, Rachel Bandy and Sally Daigle

MEMBERS ABSENT: Katie Schroeder

STAFF PRESENT: Oli Sanidas, Executive Director; Jessica Sidener, Director of Marketing and Human Relations; Janel Maccarrone, Executive Assistant; Jill Corrente, Director of Digital and Library Materials Services; Kim Collie, Director of Project Management Office; Jennifer Mahin, Director of Finance; Linda Speas, Director of Library Operations; Jose Ortiz, Manager of Facilities and Security; Cynthia Kiyotake, Library Manager; David Britt, Manager of Library Material Services; Anthony White, Manager of Web Services; Caroline Heinselman, Manager of Human Resources, Joel Poppleton, Kati Polodna, Debbie Catbagan, Kathleen Robertson, Lauren Broussard and Tina Ulmer

PUBLIC: Bob Pasicznyuk, Douglas County Libraries Executive Director; Bob Morris, and John Howe, Douglas County Libraries Trustees; Bill Shaw

OTHERS ATTENDING: Cameron Richards and Elizabeth Dauer, Attorneys

After a tour of the Sheridan Library, Isabel McKenzie called the meeting to order at 5:33 p.m.

SNACKTIVITIES PRESENTATION: Joel Poppleton, Sheridan Library Supervisor talked about the snack program that the Sheridan Library does for the children coming to the library after school. The program is funded by a grant from the Friends.

ADDITIONS OR CORRECTIONS TO THE AGENDA: None

PUBLIC INTRODUCTIONS AND COMMENT: None

APPROVAL OF MINUTES No. 754: Sally Daigle moved to approve the Minutes #754 from the March 20, 2018 Board Meeting. Jim Morrato seconded the motion. The motion passed unanimously.

CONSENT AGENDA: Jim Morrato moved and Dorothy Pisel seconded to approve the Consent Agenda and the motion passed unanimously.

Approval of the Consent Agenda means:

- Acceptance of the Statement of Revenue and Expense
- Acceptance of the Balance Sheet
- Approval of the hiring of Manon Merewether, Kate Berry and Cameron Alexander
- Approval of the separation of Amanda Fager, Alyx Campbell, Joshua Sammons, Tarina Wise, Klara Lozinskaya and Prinal Kapadia

APPOINTMENTS:

BUILDING AUTHORITY DIRECTORS: In accordance with the Bylaws for the Arapahoe Library District Building Authority, which state that Building Authority Directors shall be appointed by the Board of Trustees of the District, Oli Sanidas presented a resolution that William Ankele be reappointed as a Director for the Building Authority for a three-year term. The annual Building Authority Meeting is scheduled on Wednesday, April 18.

FRIENDS FOUNDATION DIRECTORS: In accordance with the Bylaws for the Arapahoe Library Friends Foundation, which state that Foundation Directors shall be appointed by the Board of Trustees of the District, Oli Sanidas, President of the Friends Foundation, recommended a resolution to approve the Arapahoe Library Friends Foundation Board of Directors: Lisa Snyder, Chair; Jim Morrato, Vice-Chair; Molly Aschenbrenner, Executive Vice-Chair; Oli Sanidas, President; Jennifer Mahin, Treasurer; and Janel Maccarrone, Secretary. The Friends Foundation annual meeting is scheduled on Thursday, April 26.

Sally Daigle moved to approve the resolution that Bill Ankele be reappointed as a Director for the Building Authority for a three-year term and to approve the resolution for the Arapahoe Library Friends Foundation Board of Directors as recommended. Rachel Bandy seconded the motion and both resolutions were approved unanimously. The resolutions are attached.

BOARD ELECTION: Isabel McKenzie moved to approve the proposed slate of officers, as follows:

- Katie Schroeder; President
- Steve Oliver; Vice President
- Dorothy Pisel; Secretary

Jim Morrato seconded the motion and the board voted unanimously to approve the proposed slate of officers.

POLICIES:

Board Member Expenses Policy - First Reading

The Fines, Fees and Penalties section has been updated to reflect the fact that we no longer assess fines for overdue items but do assess replacement costs for items not returned. The policy will be presented for second reading in May.

REPORTS:

Legal Report:

Legal counsel reviewed the legal report and answered questions from the trustees.

Trustee Reports:

- Rachel Bandy was happy to share that her children are attending the storytimes at Koelbel Library. She also was impressed with the kinetic art that is on display.
- Steve Oliver shared that he and his wife are looking forward to seeing a movie in the Koelbel Forum.
- Sally Daigle reported that the Sheridan community will miss Joel Poppleton. His service to the Sheridan community has been inspiring.
- Jim Morrato shared that he helped a patron who was having a hard time returning a book at the book drop at Koelbel Library.

Directors Reports:

- Oli Sanidas reported that in order to make the board packet and the meeting a more cohesive experience, we are going to begin to report around the strategic plan items rather than by departments. This should streamline the report. Oli also highlighted his report that was included in the board packet.
- Jill Corrente updated the trustees on how the patrons are feeling about the fine free initiative. Half the comments were positive and the negative comments mainly dealt with the high waitlist. Towards the end of the year there will be more information available on trends.
- Jessica Sidener highlighted the Exploration Pass which has been in high demand. Also, the last author visit was awesome. The author brought a serious message that resonated with the community. Jessica was excited to announce that the PBS ads will soon be airing, stating that the ad was a big bang for a small sum of money. She was happy to share that Summer Reading will be advertised at the Southglenn movie theater.
- Linda Speas included information about the guilds in her written report. She asked if the trustees had any questions. She highlighted an event at

Deer Trail that awarded 2-year Google grants for "rolling schools." The grants covered the cost of chrome books and tutors working on the bus to help students with homework on their way home from school.

- Kim Collie updated the trustees on the progress of the project management office and reviewed the project charter.

STRATEGIC PLAN BRIEF:

- Linda Speas highlighted that the Eloise May Library expansion is going well and is targeted for completion at the end of May. The trustees should be able to tour the new children's area at the May Board Meeting.

LET'S FIND OUT...HOW WE DID:

No comments

MONTHLY STATISTICS:

No comments

COMMUNITY CONVERSATIONS:

No comments

UPCOMING MEETINGS: The May Board Meeting will be held at the Eloise May Library, 1471 S Parker Road, Denver on Tuesday, May 15, 2018 at 5:30 p.m.

The annual study session with the Arapahoe County Commissioners is scheduled on Monday, April 23 at 2 p.m. at 5334 S. Prince Street, Littleton.

There being no further business, Dorothy Pisel moved to adjourn the meeting. Isabel McKenzie adjourned the meeting at 6:53 p.m.

5-15-18

Date Approved

Dorothy Pisel

Dorothy Pisel, Secretary