
ARAPAHOE LIBRARY DISTRICT

MEETING OF THE BOARD OF TRUSTEES

May 21, 2024

Smoky Hill Library
5430 S Biscay Circle
Centennial, CO

MEMBERS PRESENT: Scott Bodfish, Steve Oliver, Katie Schroeder, Liz Nichols, Sally Daigle, Bill Shaw, Theresa Mehringer

MEMBERS ABSENT:

PUBLIC:

OTHERS ATTENDING: Beth Dauer, Attorney

STAFF PRESENT: Oli Sanidas, Executive Director; Marie Greene, Executive Assistant; Jennifer Mahin, Director of Finance; Jessica Sidener, Director of Marketing Strategy and Community Relations (virtual); Cynthia Kiyotake, Associate Director of Library Operations; Kim Collie, Director of the Project Management Office; Mollie Lancaster, Collection Librarian; Jonathan Hamilton, Safety Specialist; Richard Lyda, Manager of Mobile Library Services, Heidi Tingey, Older Adult Services Librarian; Manon Merewether, Older Adult Services Librarian; Stephanie Alderton, Branch Teen Reference Librarian

Katie Schroeder opened the meeting at 5:48 p.m.

Oli Sanidas added a policy revision to the agenda.

Katie opened the meeting to public comment by reading the Guidelines for Public Introductions and Comment:

Thank you for attending this meeting of the Arapahoe Library District Board of Trustees. We appreciate your interest. It is the policy of the Board to invite audience participation during the public comment portion of the agenda set aside for this purpose.

1. If you wish to speak, please sign your name and address on the sign-in sheet.

2. You may take up to five minutes to make your comments. (This time constraint may be modified by the Board President to be less than five minutes if there are a number of persons wishing to speak.)
3. We will take up to 10 minutes for public comment at the beginning of the meeting. If there are more comments, we will provide additional time at the end of the meeting for an additional 30 minutes.
4. The Trustees will not be able to engage in dialogue with you, but they will make sure that you are contacted at a later time to answer any questions you may have.
5. If you have not already been introduced to the Board, please state your name and address before you begin.
6. We thank you for coming to this meeting and for your interest in the Arapahoe Library District.

There was no public comment.

APPROVAL OF MINUTES No. 841: Sally Daigle moved to approve the minutes from the April 16, 2024 board meeting. Scott Bodfish seconded and the motion passed unanimously.

CONSENT AGENDA:

- A. The approval of up to \$390,000 with Keesen Landscape Management for annual landscape maintenance, as well as tree trimming and landscape enhancing, water reducing turf conversions projects at the Sheridan, Smoky, and Koelbel locations.

Liz Nichols moved to approve the Consent Agenda as presented. Bill Shaw seconded, and the motion passed.

FINANCIALS: Jennifer Mahin reviewed the financials with the trustees.

Bill Shaw moved to accept the Financials as presented. Scott Bodfish seconded, and the motion passed. Approval of the Financials means:

- Acceptance of the Statement of Revenue and Expense
- Acceptance of the Balance Sheet

INTERGOVERNMENTAL AGREEMENT WITH SOURCEWELL: Jennifer Mahin gave background to the board that Sourcewell is an entity that offers discounted pricing for furniture to government agencies. Sourcewell is considered a government agency and therefore is required to have an IGA to do business with them. ALD has been using Sourcewell, and ALD needs to have the IGA approved by the board to continue to utilize them.

Theresa Mehringer moved to approve the IGA. Liz Nichols seconded and the motion passed.

POLICIES: Oli Sanidas explained there is a proposed revision made to the Soliciting, Fundraising, Petitioning Campaigning and Other Free Speech Activities on Library Property policy. A sentence was added restricting free speech areas for a set amount of time around elections to allow patrons to bring their ballots to the ballot drop boxes on library property without interference.

Theresa Mehringer moved to approve the policy revision subject to legal counsel making an amended bullet point. Bill Shaw seconded and the motion passed.

Katie asked that the final policy be included in the June board packet.

BOARD PRESIDENT REPORT: Katie Schroeder reported that CALCON has a trustee track that board members can attend in September,

Katie also reported on some of the topics discussed at the board retreat on May 7th. One topic was establishing different committees to work on different aspects of the board's responsibilities.

There was discussion about the types of work committees will do outside of the regular board meeting, then they will bring recommendations to the board meetings for discussion. These discussions would take the place of some of the board presentations. Beth Dauer noted that committees with 3 or more members would require meetings that are open to the public and require minutes to be taken. The committees are as follows:

Finance/Audit: Steve, Theresa
Strategic Plan/Presentations/Board Calendar: Liz, Scott
Nominations: Scott, Bill
Policy: Sally, Theresa
Governance: Katie, Liz

Beth noted that there should be a motion to approve the establishment of the committees once the committees are finalized.

EXECUTIVE DIRECTOR REPORT: Oli Sanidas reported that he has been appointed to the board of the Colorado Smart Cities Alliance. In order to prevent ALD's work with Smart Cities Alliance to be a conflict of interest, there is a proposed resolution disclosing that Oli will be on the board for Smart Cities Alliance. Beth

Dauer stated that all future contracts between ALD and Smart Cities Alliance will be approved by the ALD board of trustees. Oli explained that he will distance himself from decisions for ALD to work with Smart Cities Alliance. Anthony White, Director of Innovation and Technology, will be the decision maker for any work between ALD and Smart Cities Alliance and its affiliates.

Theresa Mehringer moved to approve the resolution as presented, Sally Daigle seconded and the motion passed.

Oli gave the board an update on legislation SB 216. He shared that it passed and has gone to the governor for his signature.

Oli also updated the board that the Admin Building Remodel permits have been delayed and therefore the estimated project completion date has been moved to February of 2025.

Oli informed the board that he is ready to interview two historians to compile the report on General Sheridan. Sally Daigle referred a local historian, who was unable to work on the project, but who noted that the library was named after the community and not General Sheridan, who is the source of the potential controversy. In light of that information, Oli asked the board whether they would like the project of hiring historians to compile a report to move forward. Bill Shaw moved to table the project. Theresa Mehringer moved to not move forward further with this project in light of the information. Bill Shaw seconded the motion. Scott Bodfish stated that he feels there is still an obligation to continue with the historical report to honor the staff concerns. There was discussion that the original concern was related to General Sheridan and in light of the information that the library was named after the city of Sheridan and not the General. Katie Schroeder agreed that moving forward with putting together a report is appropriate due diligence and does not necessarily mean ALD will decide to change the name of the library. Theresa responded that proceeding with researching General Sheridan when the library was named after the city is overstepping ALD's boundaries.

Theresa withdrew her initial motion and made a motion to confirm the information that the library was named for the city by finding the naming decision in the minutes from 1972. Six board members voted to approve the motion, Scott Bodfish opposed. The motion passed.

Bill Shaw asked about the news article from Garfield County and asked if there are any concerns for ALD. Beth Dauer responded that ALD is in a good position because it has an IGA with the county commissioners.

LEGAL STATUS REPORT: Attorney Beth Dauer reported that SB24-216 has not been signed by the governor yet and stated she is happy to answer any further questions about it.

PRESENTATION: OLDER ADULT SERVICES: Cynthia Kiyotake, Associate Director of Library Operations, introduced Richard Lyda who is the manager that oversees the Older Adult Services Team. Older Adult Services has two librarians on staff, Heidi Tingey and Manon Merewether. The team puts together virtual and offsite programs for older adults.

The population of older adults in Arapahoe County is growing rapidly. In 2011, there were 65,000 people over 65 years of age and that number has increased to over 90,000 in Arapahoe County as of 2019.

Some of the programs the team puts on are memory programs, including themed rummage wagons for older patrons to go through and reminisce. Some of the themes include fashion, circus, Colorado History, 1950s. The rummage wagons include items that spark conversation. These programs occur in seven communities around the district each month.

Another program for older adults with memory loss is called the Neighborhood Memory Café where patrons with dementia and their care partners meet and share experiences and make social connections. They also do crafts, play games and have guest presenters. This program continually meets or exceeds capacity.

Older Adult Services provides caregiver kits in English and Spanish for check out that include games and puzzles as well as books with guidance for the caregiver.

Social connection is one of the primary objectives for the Older Adult Services team as they have received feedback that older adults often feel isolated. Some of the social opportunities the team hosts include Classic Game Club, Meet and Move, Connect at Kelter, and Mahjong for Beginners. These programs have been very successful and have sparked several close friendships between participants.

The Older Adult Services team also hosts annual programs, including an older adults resource fair, Connect with Technology Open House, Music Sparks Memories, and Grandpersons' Day.

STRATEGIC PLAN REPORT: Jennifer Mahin, Director Finance, highlighted the job and career fair that was held at Eloise May Library, which had around 180

participants.

This year's summer reading program is about to kick off and the theme is Your Passport to Adventure. Passports will be handed out to encourage patrons to visit the various branches and do activities to get a stamp in their passport.

There being no further business, Sally Daigle moved to adjourn, Bill Shaw seconded and the meeting was adjourned at 8:15 pm.

06/24/24

Date Approved

Liz Nichols

Liz Nichols (Jun 24, 2024 17:18 MDT)

Liz Nichols, Secretary






May 21, 2024 board minutes_TO BE SIGNED

Final Audit Report

2024-06-24

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