



RIGHT TO CHALLENGE MATERIALS, EXHIBITS, DISPLAYS OR PROGRAMS FORM

Arapahoe Libraries recognize the importance of providing an opportunity for community members to voice their opinions regarding the selection of library materials, exhibits, displays, and programs.

A challenge request must be in writing (using this form). The form may be mailed to the Manager of Library Materials Services: 12855 East Adam Aircraft Circle, Englewood, CO 80112, or delivered to any library within Arapahoe Libraries. A copy of the form will be filed with the Executive Director. **All fields on this form must be completed. Forms containing incomplete fields will not be accepted.**

Upon receipt of the signed form, the Manager of Library Materials Services will:

- Examine the identified material.
- Make a decision to remove, move, or retain the identified material.
- Respond in writing within 90 working days.

The patron can appeal the decision of the Manager of Library Materials Services, by notifying the Executive Director (call 303-LIBRARY) and request a committee hearing.

PLEASE INCLUDE ALL OF THE REQUESTED INFORMATION:

Date:

Library:

Title of material, exhibit/display, or program:

Author or presenter:

Name of person initiating this request:

Address:

Telephone:

Email:

Person making request represents:

self group/organization (please give name):

Library Card #:

If necessary, please use additional paper to complete the information below:

1. Have you read/viewed/listened to the material, exhibit/display or program in its entirety?

yes no - If not, why not?

2. To what in the material, exhibit/display or program do you object? (Please be specific, include examples.)

3. What would you like the library to do about the material, exhibit/display or program?

4. What other material, exhibit/display or program of the same subject and format might you recommend for inclusion in the library?