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## ARAPAHOE LIBRARY DISTRICT

### MEETING OF THE BOARD OF TRUSTEES

April 15, 2025

Smoky Hill Library  
5430 S Biscay Cir  
Centennial, CO

**MEMBERS PRESENT:** Bill Shaw, Theresa Mehringer (virtual), Steve Oliver, Liz Nichols (virtual), Katie Schroeder

**MEMBERS ABSENT:** Sally Daigle

**PUBLIC:** Ann Roman

**OTHERS ATTENDING:** Beth Dauer, Attorney; Courtney Intara, Attorney

**STAFF PRESENT:** Oli Sanidas, Executive Director; Marie Greene, Executive Assistant Jennifer Mahin, Finance, Facilities and Safety Director; Linda Speas, Director of Library Operations; Cynthia Kiyotake, Associate Director of Library Operations; Caroline Heinselman, Director of People Services; Anthony White, Director of Innovation and Technology; Kim Collie, Director of the Project Management Office; Jessica Sidener, Director of Marketing Strategy and Community Relations; Paula Langsam, Library Manager; Kipp Entzel, Safety Manager; Taylre Malloy, Rover Coordinator; Richard Lyda, MLS Manager; Donna Dean, Branch Supervisor; Mollie Lancaster, Collection Development Librarian; Katya Dunatov, Information Services Manager; Stephanie Alderton, Teen Reference Librarian

Katie Schroeder opened the meeting at 5:53 p.m.

Katie opened the meeting to public comment by reading the Guidelines for Public Introductions and Comment:

Thank you for attending this meeting of the Arapahoe Library District Board of Trustees. We appreciate your interest. It is the policy of the Board to invite audience participation during the public comment portion of the agenda set aside for this purpose.

1. If you wish to speak, please sign your name and address on the sign-in sheet.

2. You may take up to five minutes to make your comments. (This time constraint may be modified by the Board President to be less than five minutes if there are a number of persons wishing to speak.)
3. We will take up to 10 minutes for public comment at the beginning of the meeting. If there are more comments, we will provide additional time at the end of the meeting for an additional 30 minutes.
4. The Trustees will not be able to engage in dialogue with you, but they will make sure that you are contacted at a later time to answer any questions you may have.
5. If you have not already been introduced to the Board, please state your name and address before you begin.
6. We thank you for coming to this meeting and for your interest in the Arapahoe Library District.

**PUBLIC COMMENT:** Patron Ann Roman spoke to the board. She stated that she received response letters that were undated and one was unsigned. She expressed her concern with ALD's decision to cut the Friends fundraising activities. She asked what the impact of the reduced contributions from the Friends will be, specifically if there would be a reduction in the 2025 summer reading program. She said that she respects ALD's decision to manage its relationship with the Friends volunteers, but she is seeking understanding about the rationale and the analysis that lead to the decision to implement a new MOU and scale back the number of book sales and other Friends activities. She requested the cost analysis information that outlines how the cost of staff time, space and operating expenses to support the Friends activities exceeded the amount the Friends contributed in 2024. She submitted a CORA request for the information.

Ann extended her congratulations to the prospective new board member who would be voted on later in the board meeting. She asked that the board review their communication practices with the public and expressed her frustration with the process of having to attend board meetings to speak to the board and receiving written response letters rather than having the ability to communicate directly with board members via email or by phone.

**APPROVAL OF MINUTES Nos. 855, 856, 857, 858, 859:** Steve Oliver moved to approve the minutes from the March 12, 2025 special meeting, the March 15, 2025 special meeting, the March 16, 2025 special meeting, the March 17, 2025 special meeting, and the March 18, 2025 board meeting. Katie Schroeder seconded and the motion passed.

**CONSENT AGENDA:**

- A. Approval of full year 2025 spend of \$115,497.18 with BPT II Arapahoe,

LLC/Rising Realty Partners for additional storage and prep space for Events. The amount covers security deposit, rent, and the District's share of operating costs for 2025. The Board previously approved total lease payments of \$542,330 over the life of the lease. Adding estimated Common Area Maintenance costs of \$375,000 brings the total costs to an estimated \$920,000 over the life of the lease.

Bill Shaw moved to approve the Consent Agenda as presented. Steve Oliver seconded, and the motion passed.

Bill Shaw asked what the life of the lease from the agenda item is. Jennifer Mahin responded that it is five years.

**FINANCIALS:** Jennifer Mahin reviewed the financials with the trustees.

Katie Schroeder moved to accept the Financials as presented. Steve Oliver seconded, and the motion passed. Approval of the Financials means:

- Acceptance of the Statement of Revenue and Expense
- Acceptance of the Balance Sheet

**BOARD OFFICER ELECTIONS:** Steve Oliver noted that he started his ninth year with the ALD board and said that he feels that the board has been running smoothly with current leadership and made a motion to re-elect the current slate of officers:

Katie Schroeder, President  
Theresa Mehringer, Vice President  
Liz Nichols, Secretary

Katie Schroeder seconded the motion and the slate was approved.

**VOTE TO NOMINATE A NEW BOARD MEMBER** Katie Schroeder summarized the process for interviewing the applicants for the board. Sarah Grazier was selected and accepted an offer to join the board.

Steve Oliver noted that the board had many great candidates apply and interview for the position. Katie added that the board had 31 applications this year versus 12 for the last board opening.

Katie Schroeder moved and Theresa Mehringer seconded the motion to nominate Sarah Grazier to the board. The motion passed.

**POLICIES:**

**A.** Acceptable Use of Library Technology Policy

Anthony White, Director of Innovation and Technology, explained that ALD had not reviewed the Acceptable Use of Library Technology Policy since 2017, and leadership wanted to take the opportunity to add clarity. The main revisions were related to tampering and manipulating AI; the disruptive content section was expanded and the verbiage in the policy was aligned with the Patron Code of Conduct policy. There were also revisions made to clarify the filtering process.

Bill Shaw moved to accept the changes to the Acceptable Use of Library Technology Policy as presented. Katie seconded. The policy will move to a second reading at the May board meeting.

Bill Shaw asked attorney Beth Dauer if she reviewed the revisions. Beth responded that she had.

#### **B. Authorization of Expenditures Policy**

Oli Sanidas explained that the revisions to the Authorization of Expenditures Policy were necessary because authorization that required board approval for all agreements with other governmental agencies (IGAs) was unsustainable. Jennifer Mahin, Finance Director, explained as an example that there may be small expenses that could be related to an event with another governmental agency that are so minimal that it should not be necessary to get board approval. The policy will move to a second reading at the May board meeting.

**BOARD PRESIDENT REPORT:** Katie Schroeder reported that she worked with Southglenn Library in a fundraising capacity for her son's school.

**EXECUTIVE DIRECTOR REPORT:** Oli Sanidas reported that every year ALD sends a letter to all staff breaking down the employee value proposition.

Oli also reported that the proposed bill regarding limiting databases did not pass. He also reported that a judge paused the decision in Colorado while it is being appealed.

**LEGAL STATUS REPORT:** Attorney Beth Dauer reported that SB25-077 related to CORA has passed the house and the senate, but there is question about whether the governor will sign it. She said that if it passes, ALD may need to amend its CORA policy.

**STRATEGIC PLAN REPORT:** Caroline Heinselman, Director of People Services, highlighted the Library For All Program and how it has impacted patrons with

intellectual disabilities. She also highlighted that usage of the Castlewood Makerspace is on the rise.

**OTHER BUSINESS:** No other business was brought before the Board.

Bill Shaw moved to adjourn, Liz Nichols seconded and the meeting was adjourned at 6:45 pm.

May 22, 2025

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Date Approved

*Liz Nichols*

Liz Nichols (May 22, 2025 09:43 MDT)

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Liz Nichols, Secretary






# April 15, 2025 Meeting Minutes\_TO BE SIGNED

Final Audit Report

2025-05-22

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