

ARAPAHOE LIBRARY DISTRICT BOARD OF TRUSTEES MEETING

November 18, 2025 @ 5:45 p.m.

**KOELBEL LIBRARY
5955 S HOLLY ST
CENTENNIAL, CO**

VISION: A LITERATE, INFORMED AND FULFILLED COMMUNITY.**A G E N D A**

	<u>Informational</u>	<u>Action</u>
1. 5:45 CALL TO ORDER		
2. 1 min UPCOMING MEETINGS AND EVENTS	X	
3. 2 min ADDITIONS OR CORRECTIONS TO THE AGENDA		X
4. 10 min PUBLIC INTRODUCTIONS AND COMMENT (We will accept up to 10 min of public comment at the beginning of the meeting. Additional comments beyond that time frame will be taken at the end of the meeting.)	X	
5. 20 min 2026 BUDGET HEARING A. Approval of the resolutions to adopt the 2026 budget, B. Appropriate funds, and certify the mill levy C. Public comment concerning the budget		X
6. 2 min APPROVAL OF MINUTES No. 867		X
7. 10 min CONSENT AGENDA A. Estimated approval of \$5.3M for the May Annex project. Some vendor amounts are still to be determined but the estimates as of now are: o Accenture-\$201,345 of which \$196,000 was previously approved. o Studiotrope \$1,089,355-previous board approval of \$1,010,690 which includes an increase of \$78,665 for design changes. B. UMR estimated spending of \$4,253,191 for Medical and Pharmacy claims and administrative fees for 2026. C. Delta Dental estimated spending of \$216,737 for dental insurance for district employees for 2026. D. The Hartford estimated spending of \$216,733 for Life, Disability, and ADD insurance for 2026. E. Employers Council estimated spending of \$150,000 for continued work on Leadership Academy in 2026. F. Estimated spending of \$280,000 for Staff Community Day, vendors to be determined, in 2026. G. Overdrive estimated spending of \$3,000,000 for the purchase of library materials, including but not limited to books, subscriptions, audio visual and electronic materials for 2026. H. Haynes Mechanical Systems estimated spending of \$2,500,000 for energy services and mechanical agreement, and previously approved replacement of rooftop units at Koelbel and Southglenn in 2026.		X

- I. Voya estimated spending of \$2,207,131 for payment of retirement contributions for eligible employees in 2026.
- J. Ingram Library Service estimated spending of \$1,300,000 for the purchase of library materials, including but not limited to books, subscriptions, audio visual and electronic materials for 2026.
- K. Midwest Tape estimated spending of \$825,000 for the purchase of library materials, including but not limited to books, subscriptions, audio visual and electronic materials for 2026.
- L. Amazon estimated spending of \$750,000 for miscellaneous purchases to facilitate the operations of the organization including office supplies, high demand books and equipment for 2026.
- M. Gov Connection estimated spending of \$600,000 for software and hardware purchases and licenses across the district for 2026.
- N. Estimated spending of \$600,000, previously approved for plumbing repair at Castlewood, vendor to be decided by RFP in 2026.
- O. Thrive estimated spending of \$492,350 for Lifestyle Spending Contributions, as well as fees to administer the Lifestyle, Flex and COBRA activities for 2026.
- P. Southglenn Property Holdings estimated spending of \$463,797 related to the lease and commons area maintenance for the Southglenn facility for 2026.
- Q. Truist Bank spending of \$416,345 for the loan on the Kelter Building in 2026.
- R. BPT II Arapahoe, LLC/Rising Realty Partners estimated spending of \$405,330 on 62-month lease for additional storage and prep space for Events previously approved.
- S. Denver Commercial Property Service estimated spending of \$400,000 for snow removal services for 2026.
- T. Specialized Elevator Corp estimated spending of \$340,000 for monthly elevator maintenance and previously approved modernization of both elevators at Koelbel in 2026.
- U. Xcel Energy estimated spending of \$275,000 for utility services throughout the district for 2026.
- V. UMB Bank spending of \$324,339 for the 2008 certificate of participation for the Eloise May Library building for 2026.
- W. Zurich North America Insurance estimated spending of \$290,000 for Commercial, Auto and Umbrella coverage for 2026.
- X. CDW Government estimated spending of \$260,000 for software and hardware purchases across the district for 2026.
- Y. Lyngsoe Systems estimated spending of \$260,000 for Service Contracts, licenses and equipment related to the central sorter and other equipment across the district for 2026.
- Z. Seter and Vander Wall estimated spending of \$200,000 for legal services in 2026.
- AA. M&C Communications estimated spending of \$178,000 for crisis communications, public relations and media support for 2026.
- BB. EZ cater estimated spending of \$176,000 for staff lunches across the district in 2026.
- CC. Brown and Brown Insurance Services, Inc. estimated spending of \$172,000 for payment of property, casualty, cyber and other insurance coverage, as well as administration of our benefit plans for 2026.
- DD. Bibliocommons estimated spending of \$160,000 for ALD patron-facing website software and training for 2026.
- EE. Innovative Interfaces estimated spending of \$160,000 for Sierra Library Software for 2026.
- FF. EBSCO estimated spending of \$145,000 for the purchase of library materials, including but not limited to books, subscriptions, audio visual and electronic materials for 2026.
- GG. Cascade Solar estimated spending of \$132,151.20 for new solar panels on the remodeled Administration building in 2026. First half of the spending occurred in 2024.
- HH. Cengage Gale estimated spending of \$120,750 for the purchase of library materials, including but not limited to books, subscriptions, audio visual and electronic materials for 2026.

- II. Konica Minolta Business estimated spending of \$120,000 for printers/copiers, monthly lease and supplies and maintenance in 2026.
- JJ. Century Link/Lumen estimated spending of \$110,000 for Phone/Internet services for 2026.
- KK. Paylocity estimated spending of \$110,000 for payroll processing fees for 2026.
- LL. OCLC, Inc estimated spending of \$105,000 for library materials cataloging resources and interlibrary loan system in 2026.
- MM. Core Electric Coop estimated spending for utilities at Smoky Hill and Kelder in 2026.
- NN. Playaway Products estimated spending of \$100,000 for the purchase of library materials, including but not limited to books, subscriptions, audio visual and electronic materials for 2026.
- OO. Capital One spending of \$86,899 for the note on the adjoining property at the May location for 2026.
- PP. Approval of \$40,000 to the Colorado Smart Cities Alliance to facilitate the 2027 Library Innovation Challenge process for Arapahoe Libraries.
- QQ. The Learning Source estimated spending of \$170,503 for English as a Second Language courses for patrons in 2026.

8.	10 min	FINANCIAL REPORT		X
9.	6:45	BOARD PRESIDENT REPORT	X	
10.	10 min	EXECUTIVE DIRECTOR REPORT	X	
11.	5 min	LEGAL STATUS REPORT	X	
12.	5 min	STRATEGIC PLAN AND DATA REPORT	X	
13.	7:15	ADJOURN		X