NOTICE OF REGULAR MEETING
ARAPAHOE LIBRARY DISTRICT

NOTICE IS HEREBY GIVEN that the Board of Trustees of the **ARAPAHOE LIBRARY DISTRICT,** County of Arapahoe, State of Colorado, will hold a regular meeting at 5:45 p.m., on Tuesday, November 17, 2026, at The Space, 12855 E. Adam Aircraft Circle, Englewood, Colorado. The meeting will be held for the purpose of considering for approval the 2027 proposed budget, considering an amendment to the 2026 budget, if necessary, and conducting such other business as may come before the Board. All meetings are open to the Public.

BY ORDER OF THE BOARD OF TRUSTEES:
ARAPAHOE LIBRARY DISTRICT

By: /s/ SETER, VANDER WALL & MIELKE, P.C.
Attorneys to the District

A G E N D A

			Informational	Action
1.	5:45	**CALL TO ORDER**		
2.	1 min	**UPCOMING MEETINGS AND EVENTS**	X	
3.	1 min	**ADDITIONS OR CORRECTIONS TO THE AGENDA**		X
4.	5 min	**PUBLIC INTRODUCTIONS AND COMMENT** (We will accept up to 30 min of public comment at the beginning of the meeting.)	X	
5.	20 min	**2027 BUDGET HEARING**		X
		A. Consider Resolution to adopt the 2027 budget, appropriate sums, and certify mill levies		
6.	2 min	**APPROVAL OF MINUTES Nos. 880 and 881**		X
7.	10 min	**CONSENT AGENDA**		X

A. Approval of vendor expenditures for the Eloise May Annex Project within the previously approved project budget of $26,000,000. The project is expected to span multiple budget years, and the timing of expenditures will depend on permitting, construction progress, and the finalization of project scopes and contracts.

The following vendor authorizations are requested based on the current project budget and anticipated contractual commitments:

- Studiotrope: Design and architectural services, including reimbursable expenses, in an amount not to exceed $1,330,320.
- Accenture: Owner's representative and project management services, including reimbursable expenses, in an amount not to exceed $315,435.
- FP Construction, demolition, solar, and related general contractor services in an amount not to exceed $20,361,679.
- Slate: Furniture, fixtures, and equipment in an amount not to exceed $700,000.
- Nine Dot Arts: Artwork in an amount not to exceed $128,850.
- Other vendors to be identified: Other project-related services and expenditures for which vendors have not yet been identified or finalized, in an amount not to exceed $3,163,716. These expenditures will be

brought to the Board for approval by vendor as applicable.

Approximately $1,624,686 is currently expected to be expended through December 31, 2026. The timing and amount of expenditures during 2027 will depend primarily on permitting and construction progress. Approval of the vendor amounts above establishes maximum project authorization and does not represent an expectation that the full amounts will be expended in 2027.

B. UMR estimated spending of $6,551,708 for Medical and Pharmacy claims and administrative fees for 2027.
C. Voya estimated spending of $2,348,292 for payment of retirement contributions for eligible employees in 2027.
D. Thrive estimated spending of $544,341 for Lifestyle Spending Contributions, as well as fees to administer the Lifestyle, Flex and COBRA activities for 2027.
E. Delta Dental estimated spending of $234,074 for dental insurance for district employees for 2027.
F. The Hartford estimated spending of $278,102 for Life, Disability, and ADD insurance for 2027.
G. Pinnacol Assurance estimated spending of $158,388 for state compensation insurance in 2027.
H. Overdrive estimated spending of $3,250,000 for the purchase of library materials, including but not limited to books, subscriptions, audio visual and electronic materials for 2027.
I. Ingram Library Service estimated spending of $1,780,000 for the purchase of library materials, including but not limited to books, subscriptions, audio visual and electronic materials for 2027. $280k of this is for the summer reading program.
J. Midwest Tape estimated spending of $825,000 for the purchase of library materials, including but not limited to books, subscriptions, audio visual and electronic materials for 2027.
K. EBSCO estimated spending of $150,000 for the purchase of library materials, including but not limited to books, subscriptions, audio visual and electronic materials for 2027.
L. Cengage Gale estimated spending of $125,000 for the purchase of library materials, including but not limited to books, subscriptions, audio visual and electronic materials for 2027.
M. OCLC, Inc estimated spending of $105,000 for library materials cataloging resources and interlibrary loan system in 2027.
N. Playaway Products estimated spending of $100,000 for the purchase of library materials, including but not limited to books, subscriptions, audio visual and electronic materials for 2027.
O. M&C Communications estimated spending of $174,200 for crisis communications, public relations and media support for 2027.
P. American Solutions for Business estimated spending of $105,000 for branded merchandise throughout the district in 2027.
Q. Amazon estimated spending of $710,000 for miscellaneous purchases to facilitate the operations of the organization including office supplies and equipment for 2027.
R. Zurich North America Insurance estimated spending of $292,331 for insurance that includes property, general liability, auto and umbrella coverage for 2027.
S. EZ Cater estimated spending of $115,385 for staff lunches across the district in 2027.
T. Seter and Vander Wall estimated spending of $100,000 for legal services in 2027.

U. Brown and Brown Insurance Services, Inc. estimated spending of $105,204 for insurance that includes abuse, active assailant, cyber, executive risk and other insurance coverage for 2027.
V. Estimated spending of $1,332,400 for vendor(s), which will be decided by RFP in 2027, for the RADISH project. The total project was approved by the board for $1.7M. $308,475 was spent in 2026.
W. Estimated spending of $800,000 for vendor, which will be decided by RFP in 2027, for the bookmobile project. Estimated spend of $400,000 in 2027 and $400,000 in 2028.
X. Gov Connection estimated spending of $550,000 for software and hardware purchases and licenses across the district for 2027.
Y. CDW Government estimated spending of $300,000 for software and hardware purchases across the district for 2027.
Z. Lyngsoe Systems estimated spending of $260,000 for Service Contracts, licenses and equipment related to the central sorter and other equipment across the district for 2027.
AA. Konica Minolta Business estimated spending of $ 172,000 for printers/copiers, monthly lease and supplies and maintenance in 2027.
BB. Bibliocommons estimated spending of $160,000 for ALD patron-facing website software and training for 2027.
CC. Innovative Interfaces estimated spending of $160,000 for Sierra Library Software for 2027.
DD. Paylocity estimated spending of $140,000 for payroll processing fees for 2027.
EE. The Learning Source estimated spending of $173,696 for English as a Second Language courses for patrons in 2027.
FF. Haynes Mechanical Systems, Inc. estimated spending of $450,000 for energy services and mechanical agreement, and previously approved replacement of rooftop units at Koelbel and Southglenn in 2027.
GG. Kleen-Tech Services estimated spending of $530,000 for janitorial services across the district in 2027.
HH. Estimated spending of $400,000 for landscaping maintenance and projects in the district in 2027.
II. Denver Commercial Property Service estimated spending of $400,000 for snow removal services for 2027.
JJ. Xcel Energy estimated spending of $297,000 for utility services throughout the district for 2027.
KK. TGL Holdings estimated spending of $100,000 for courier services for the district in 2027.
LL. GH Phipps estimated spending of $100,000 for design and construction services in the District in 2027.
MM. Core Electric Coop estimated spending of $103,000 for utilities at Smoky Hill and Kelver in 2027.
NN. Estimated spending of $10,000 CLEAN program with intergovernmental agreement in 2027.
OO. Southglenn Property Holdings estimated spending of $495,401 related to the lease and commons area maintenance for the Southglenn facility for 2027.
PP. Creekside Centennial LLC estimated annual expenditure not to exceed $461,807 for a leased space that includes both office and warehouse space. This location will serve as a base for the Resource and Access Department (RAD) and other teams, providing workspace as well as storage for ALD's large vehicles, including the Bookmobile and the Rover, along with other operational items.
QQ. BPT II Arapahoe, LLC/Rising Realty Partners estimated spending of $111,618

on lease for additional storage and prep space for Events for 2027.

RR. Truist Bank spending of $351,564 for the loan on the Kelver Building in 2027.

SS. UMB Bank spending of $322,369 for the 2008 certificate of participation for the Eloise May Library building for 2027.

TT. Capital One spending of $86,899 for the note on the adjoining property at the May location for 2027.

8.	6:30	**FINANCIAL REPORT**			X
9.	5 min	**BOARD PRESIDENT REPORT**	X		
10.	10 min	**EXECUTIVE DIRECTOR REPORT**	X		
11.	5 min	**LEGAL STATUS REPORT**	X		
12.	10 min	**STRATEGIC PLAN AND DATA REPORTS**	X		
13.	20 min	**EXECUTIVE SESSION:** Executive Session to discuss matters related to a potential purchase of additional co-working space and develop negotiating positions regarding same pursuant to C.R.S. § 24-6-402(4)(a), (e).			X
14.	7:30	**ADJOURN**			X